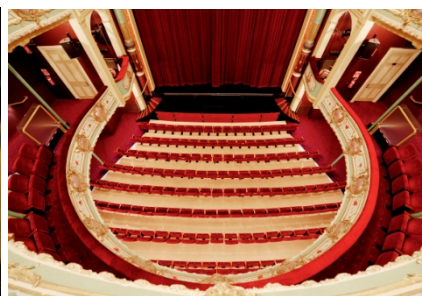


THEATRE ROYAL HIRE CHARGES AND VENUE DETAILS

2023 All prices are inclusive of GST



Please note suitability and fit with the Theatre Royal's yearly program will be taken into consideration, as well as the availability of the venue, when considering booking requests.

SEATING CAPACITY

Maximum Seating Capacity is **698** made up as follows;

Stalls 337 (includes 2 wheelchair positions)

Dress Circle 174

Gallery 187

698

Seating in the Royal Boxes is *not available* for patrons, hirers or their guests.

Due to the design of the auditorium there are restricted viewing seats (C Reserve) on all levels.

HIRING COSTS (All costs include GST)

Community and not for profit organisations:

\$440 per set up, rehearsal and non performance days

\$1,000 or 12% of Gross Box Office Ticket sales less Ticket and Credit Card Charges, whichever is the greater

Profit-taking organisations and funded arts bodies:

\$440 per set up, rehearsal and non performance days

\$1,500 per performance day or 13% of Gross Box Office Ticket sales less Ticket and Credit Card Charges, whichever is the greater

For all hirers a deposit of \$1,000.00 will be required upon signing of contract, for each week of venue hire or part thereof.

Ticket sales will not proceed until signed contract is received and venue deposit has been paid.

OTHER CHARGES

Cleaning

\$275 per performance, this includes auditorium and dressing rooms, additional cleaning (auditorium only) may be required for back to back shows (***cleaning charges are subject to change***)

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General Enquiries ph 03 6146 3317
www.theatreroyal.com.au

<u>Technical Staff</u>	\$52 per hour normal time (Min 3 hour call Mon to Sat, min 4 hour call Sundays and public holidays) \$82 per hour overtime
<u>Front of House Staff</u>	\$48 per hour normal time (Min 3 hour call Mon to Sat, min 4 hour call Sundays and public holidays) \$76 per hour overtime

PLEASE NOTE:

'Normal time' is defined as Monday through Saturday 7am - 12 midnight;

'Overtime' is defined as Midnight - 7am and all day Sundays and public holidays.

Staff must receive a 10 hour break between finishing work on one day and commencing work on the next day.

Both Technical and FOH staff are entitled to a meal break of at least 30 minutes after 5 hours continuous work, hirers who fail to schedule appropriate breaks will be liable for any penalties paid to staff.

Live Performance Australia (LPA) Industry Service Fee

An Industry Service Fee of either \$82 or \$122 (dependent on seating configuration or as negotiated by the producer/promoter/hirer direct with Live Performance Australia) per performance shall be paid; this fee is collected and remitted in full to Live Performance Australia.

Some educational, community arts, charities, amateur theatrical and cultural, non commercial projects are exempt. Where an Exemption has been agreed, LPA will provide a letter to the producer/promoter confirming the exemption.

<u>Light and power:</u>	As metered and charged at: \$0.15 per KWH <i>(light and power charges are subject to change)</i>
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<u>Grand Piano (Yamaha C7)</u>	\$120 per performance, plus tuning (approx \$275)
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TICKET SALES

Ticket sales cannot commence until the hire contract is signed and the deposit (bond) has been received. General admission seating is not available at the Theatre Royal.

All ticket sales must be handled by the Theatre Royal box office or Theatre Royal agency. The *Booking Fee* is a sliding scale based on your ticket price (please refer to table below). Credit card transactions are charged to the hirer at 2.5%.

BOOKING FEES

Advertised Ticket Price	Booking Fee (includes 10% gst)
\$20 or less	\$3.00
From \$20 to \$39.99	\$3.50
From \$40 to \$59.99	\$4.00
From \$60 to \$79.99	\$4.50
Tickets over \$80	\$5.00

MERCHANDISE SALES

A commission of 10% of the gross proceeds of program and merchandise sales will be paid to the Theatre Royal.

STAFFING

Technical Staff

Hirers and their staff members are not permitted to operate the fly system or house curtain.

Access to, and operation of, house electrics and audio is only permitted under the supervision of Theatre Royal technical staff and by prior arrangement with the Operations Manager.

Front of House Staff

Front of House (FOH) staff will be rostered at the discretion of the FOH Manager. The total number of tickets sold will determine how many ushers are required.

Hirers are not permitted to supply ushers or bar staff.

The hirer may supply merchandise/program sellers by prior arrangement with the FOH Manager.

PLEASE NOTE

OH&S is of great importance at the Theatre Royal, all set and flown elements must be deemed safe by the Operations Manager; all electrical equipment must have a current tag and pass a visual inspection.

TECHNICAL INFORMATION

Technical details, floor plans and equipment inventory is available on request. Please contact the Operations Manager to discuss your requirements and schedule, at least 3 weeks prior to your event.

We look forward to welcoming you to the Theatre Royal!

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