

Position Description

Senior Technician

Basis of employment:	1.0 FTE (Full time)
Initial term:	2-year contract
Probation period:	6 months
Location:	29 Campbell Street, Hobart, Tasmania
Hours of works:	Usual hours are 38 hours a week, however, the role requires a willingness to work flexible hours, including evenings and weekends.

About the Theatre Royal

Opening in 1837, Hobart's Theatre Royal has been the home of contemporary theatre in Tasmania for more than 180 years and is Australia's oldest working theatre. This 700-seat heritage treasure occupies an important place in the hearts of Tasmanians and many visitors to Hobart.

Since 2020, the Theatre Royal has occupied the Hedberg, a new state-of-the-art facility shared with the University of Tasmania's Conservatorium of Music. Three levels of foyers and bars, and a new 285-seat Studio Theatre, have brought new life, and opportunities, to the organisation.

Every year, the Theatre Royal curates an annual season of contemporary performance and events across the main stage and Studio, which aims to present high calibre experiences that our audiences would not otherwise have the opportunity to see. We also service a high level of activity by external producers, hiring our venues, delivering ticketing and front of house services, technical production and marketing support.

We play an increasingly important role as a place for local artists and companies to develop and showcase new work, and as an employer and training ground for Tasmanian cultural workers.

Purpose of the position

The Senior Technician is responsible for the successful delivery of key projects and programs that are part of the Theatre Royal's annual season, and facilitating the technical requirements of externally produced shows. The position participates in the following core streams of activity:

- Leads teams during bump-in, performances and bump-out
- Co-ordinates the maintenance of the Theatre Royal spaces
- Provides input into Workplace Health and Safety

The Senior Technician is required to support both internal and external stakeholders with the technical delivery of productions and events. They will work closely with the Operations Manager in co-ordinating repairs and maintenance of technical inventory, stage machinery and building services across the Theatre Royal space.

Reporting relationships

Internal stakeholders:

- The position reports to the Operations Manager, and collaborates with the Technical Coordinator and casual back of house staff
- Close collaboration with Programming, Customer Services, Box Office, Marketing and Finance departments.

External stakeholders:

- Tasmanian artists and cultural organisations, partner and peer organisations, producers and venue hirers, funding bodies, and other creative stakeholders.

Key duties and responsibilities

1. Play a key role with delivering all incoming productions and events at the Theatre Royal to ensure delivery of their technical requirements is in a safe, timely and cost-effective manner.
2. Act as a Venue Technician, operate the theatre's equipment (including rigging, sound, audio-visual and lighting equipment) during bump-in and bump-out.
3. Working with the Operations Manager, co-ordinate repairs and maintenance of technical inventory, stage machinery and building services across the Theatre Royal spaces.
4. Ensure the safe, tidy and efficient use of storage areas within the Theatre Royal.
5. Maintain consumable stock held on-premises and replenish when required.
6. Maintain awareness of and adherence to relevant safety legislation and procedures, ensuring Theatre Royal programs are delivered in a healthy and safe manner.
7. Assist in completing departmental risk assessments and ongoing document and procedural reviews.
8. Represent the theatre in a professional manner, providing excellent customer service to all visiting company members, Theatre Royal staff, and contractors.
9. Attend staff meetings and other functions as required.

10. Other duties as directed by the CEO.

Selection criteria

1. A comprehensive knowledge and recent experience in all aspects of technical productions for the delivery of shows in a venue.
2. Proven ability to lead and manage a production team.
3. Demonstrated experience in interpreting lighting designs / plans and proven ability to install and program lighting rigs.
4. Demonstrated experience in the planning, installation and operating of audio-visual systems and digital spaces.
5. Demonstrated experience in interpreting set designs / plans and proven ability to install.
6. A sound knowledge of Workplace Health and Safety requirements in a production environment and ability to produce WHS documentation, including Risk Assessments and Safe Work Method Statements.

Diversity and inclusion

The Theatre Royal is committed to equity and inclusion and welcomes applications from Aboriginal and Torres Strait Islander people, people from culturally and linguistically diverse backgrounds, people with a disability, mature age workers, and lesbian, gay, bisexual, transgender, queer and intersex (LGBTQI+) people.

COVID-19 Vaccination requirement

The Theatre Royal's view is that vaccines are an effective tool for protecting people against COVID-19. To minimise the risk of exposure to COVID-19 in the workplace and protect our staff, patrons and visitors, the Theatre Royal currently requires that all employees who are able to receive a COVID-19 vaccine are fully vaccinated against COVID-19.

How to apply

Applications should include:

1. A cover letter (addressed to Nick Toll)
2. A statement addressing the selection criteria (no more than 2 pages)
3. A current CV with two referees who can comment on your competency with

regard to the selection criteria (no more than 3 pages)

Please combine into one pdf document and email to workwithus@theatroyal.com.au
by **5pm on Thursday 27 January 2022**.

For enquiries about the role, please contact Theatre Royal Operations Manager Nick Toll
at nick@theatroyal.com.au or 03 6146 3313.
